

Home Access Center

Screen Walkthrough

Prepared October 2007 for the Puyallup School District

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Accessing the system

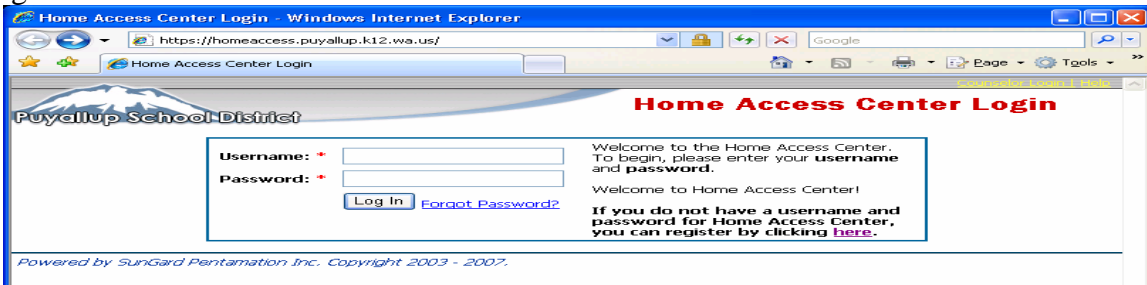
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Registration Process

Login Screen



User Registration – Locate student



Fill in your student's information to begin the registration process.

User Registration – Select username

Home Access Center - Student/Parent Registration - Windows Internet Explorer

https://homeaccess.puyallup.k12.wa.us/Register/SP_default.aspx

Home Access Center - Student/Parent Registration

Puyallup School District

Home Access Center - User Registration

Please enter your child's information below so that Home Access Center can uniquely identify you.

Student's First Name:*

Student's Last Name:*

Student's Birthdate (mm/dd/yyyy):*

Please select your name from the list below.

Jane/Fred Doe

John Doe

More than one contact was found using the information provided. In order to register as the correct guardian, please select your name from the list above. An email address must have been given to the school district in order to register for Home Access Center.

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Done Internet 100%

After filling in the information and clicking Register, select the Guardian name(s)

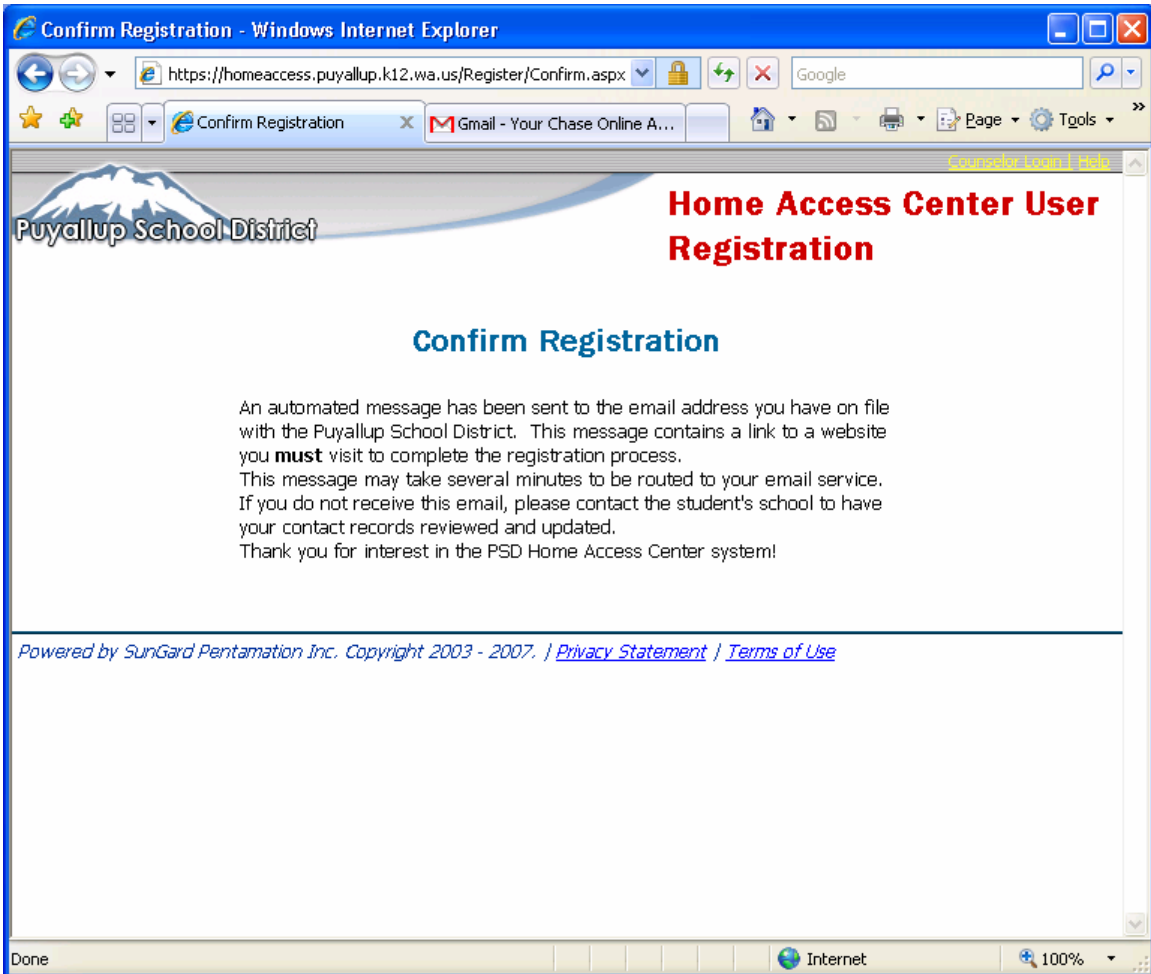
User Registration – Confirmation

The screenshot shows a Windows Internet Explorer browser window titled "Confirm Registration - Windows Internet Explorer". The address bar shows the URL "https://homeaccess.puyallup.k12.wa.us/Register/Confirm.aspx". The page header features the Puyallup School District logo and the title "Home Access Center User Registration". The main heading is "Confirm Registration". Below this, a message states: "Please enter the username you wish to use when logging in to Home Access Center. A password will be automatically generated for you and sent to the email address the district has on record." A text input field labeled "Username:" contains the text "jane.doe@yahoo.com". Below the input field are two links: "Terms of Use" and "Privacy Policy". Each link is accompanied by a small preview window showing the beginning of the respective text. At the bottom of the form is a button labeled "I Accept".

Choose a username you wish to use in order to log in. It must be unique. Click the “I accept” button after reading the Terms of Use and Privacy Policy.

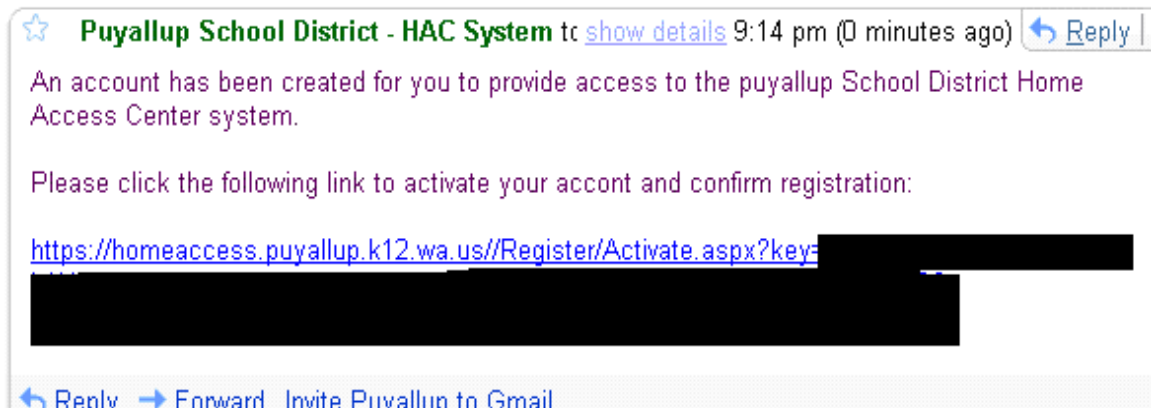
Note: The image here is for demonstration purposes only. Please read the entire terms of use and privacy policy as they may be subject to change.

User Registration – Confirmation



After confirming your registration, you will be presented with a message that confirms an e-mail has been sent to your account. **Note: The image here is for demonstration purposes only. Please read the entire notice as it may be subject to change..**

User Registration – E-mail confirmation



Check your e-mail. The message should appear similar to this.

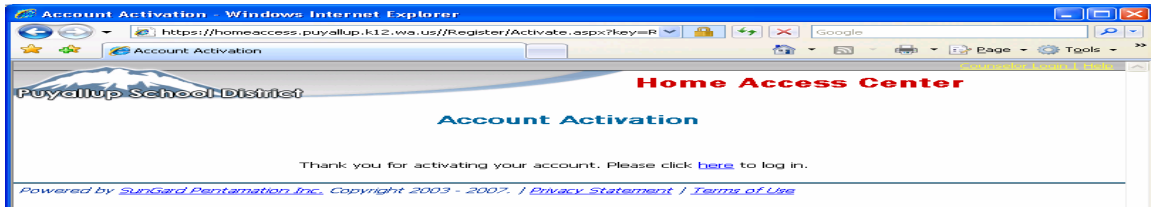
Note: The key has been obscured for security purposes. This will be a long string of numbers and characters. Activation is the same as resetting a password.

User Registration – Account Activation

The screenshot shows a web browser window titled "Account Activation - Windows Internet Explorer". The address bar shows the URL: <https://homeaccess.puyallup.k12.wa.us/Register/Activate.aspx?key=R29JNFJjdy9LRWM5eDUrb1YzRmswZjQ4OW>. The page header includes the Puyallup School District logo and the text "Home Access Center". The main heading is "Account Activation". Below this, a welcome message reads: "Welcome to Home Access Center! In order to activate your account, please select a Username and Password." The form contains three input fields: "Username" with the value "jane.doe@yahoo.com", "Password" with masked characters, and "Confirm Password" with masked characters. Below the form are two sections: "Terms of Use" and "Privacy Policy", each with a scrollable text area. The "Terms of Use" text states: "The Terms of Use link is available for all new users when requesting a login and password through the online registration process. To register online, click on the 'Log-In'". The "Privacy Policy" text states: "Privacy and security are important to everyone. The Puyallup School District staff is committed to respecting and protecting your privacy as a user of the Home". Below these sections is a checkbox labeled "I have read and accept the Terms of Use Agreement" which is checked, and an "I Accept" button. The footer of the page includes the text: "Powered by SunGard Pentamation Inc. Copyright 2003 - 2007. | [Privacy Statement](#) | [Terms of Use](#)". The browser status bar at the bottom shows "Internet" and "100%".

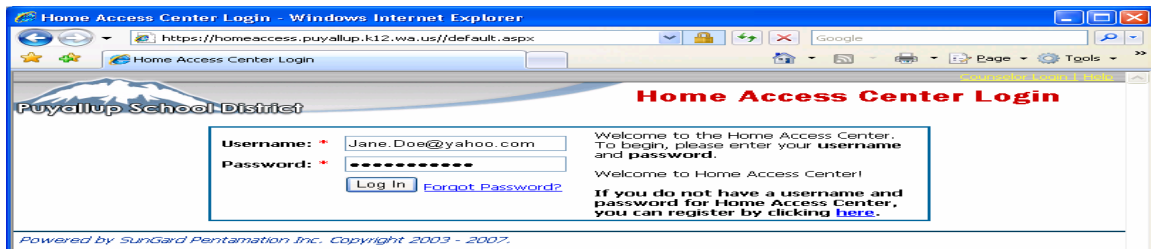
Here you must choose a username and password, then confirm the password. Please read the terms of use and privacy policy, then acknowledge reading them by checking the box next to "I have read and accept the Terms of Use Agreement" *The image here is for demonstration purposes only. Please read the entire terms of use and privacy policy as they may be subject to change.*

User Registration – Account Confirmation



After activation, click the “here” link to return to the login screen to log in.

Accessing the System



After activating your account, fill in your credentials and click “Log In”

Daily Summary - Windows Internet Explorer
https://homeaccess.puyallup.k12.wa.us/Student/DailySummary.aspx

Daily Summary

Puyallup School District

John Doe
PUYALLUP HIGH SCHOOL - PUYALLUP SCHOOL DISTRICT

Daily Summary Schedule Attendance Discipline Classwork Report Cards Registration

Daily Summary for Monday, October 29, 2007

Yesterday's Attendance
No attendance information has been entered for this student today.

Today's Schedule

| Period | Course | Description | Teacher | Room |
|-------------------------|------------|-----------------|-------------------------|-------|
| 1 (07:45 AM - 08:40 AM) | 136221 - 1 | PHOTOGRAPHY II | TYLCZAK, JOHN | A-1 |
| 2 (08:45 AM - 09:40 AM) | 464310 - 1 | EARLY HUM DEV | SCOTT, CASSANDRA M | 111 |
| 3 (09:45 AM - 10:40 AM) | 085431 - 3 | AP STATISTICS | KEIZUR, CARRIE E | G-3 |
| 4 (10:45 AM - 11:40 AM) | 468141 - 1 | PERSNL FITNESS | KRIPPAEHNE, SUSAN LAVON | GYM K |
| 5 (12:20 PM - 01:15 PM) | 136231 - 3 | PHOTO I DIGITAL | BLACK, MARLYS DIANE | 314 |
| 6 (01:20 PM - 02:15 PM) | 080711 - 9 | SENIOR ENGLISH | TARON, MATTHEW A | 107 |

Classwork For This Week
There has been no classwork posted for this week.

Incidents During This Week
This student was not involved in any discipline incidents this week.

Internet 100%

The Daily Summary shows a quick view of attendance, the student’s schedule, discipline incidents, and classwork.

Schedule - Windows Internet Explorer

https://homeaccess.puyallup.k12.wa.us/Student/Classes.aspx

Schedule

John Doe
PUYALLUP HIGH SCHOOL - PUYALLUP SCHOOL DISTRICT

Daily Summary | **Schedule** | Attendance | Discipline | Classwork | Report Cards | Registration

2007 - 2008 Schedule

| Course | Description | Periods | Teacher | Room | Days | Marking Periods | Building | Status |
|-------------|-----------------|---------|-------------------------|-------|---------------|-----------------|----------------------|---------|
| 136221 - 1 | PHOTOGRAPHY II | 1 | TYLCZAK, JOHN | A-1 | M, T, W, R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Active |
| 136222 - 1 | PHOTOGRAPHY II | 1 | TYLCZAK, JOHN | A-1 | M, T, W, R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Active |
| 464310 - 1 | EARLY HUM DEV | 2 | SCOTT, CASSANDRA M | 111 | M, T, W, R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Active |
| 087360 - 4 | SR SOC STUDIES | 2 | BATINOVICH, ANTHONY M | 312 | M, T, W, R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Active |
| 085431 - 3 | AP STATISTICS | 3 | KEIZUR, CARRIE E | G-3 | M, T, W, R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Active |
| 085432 - 3 | AP STATISTICS | 3 | KEIZUR, CARRIE E | G-3 | M, T, W, R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Active |
| 468141 - 1 | PERSNL FITNESS | 4 | KRIPPAEHNE, SUSAN LAVON | GYM K | M, T, W, R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Active |
| 468210 - 2 | AEROBICS | 4 | MUIZNIKES, LISA F | GYM M | M, T, W, R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Active |
| 136231 - 3 | PHOTO I DIGITAL | 5 | BLACK, MARLYS DIANE | 314 | M, T, W, R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Active |
| 136232 - 3 | PHOTO I DIGITAL | 5 | BLACK, MARLYS DIANE | 314 | M, T, W, R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Active |
| 080711 - 9 | SENIOR ENGLISH | 6 | TARON, MATTHEW A | 107 | M, T, W, R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Active |
| 080712 - 9 | SENIOR ENGLISH | 6 | TARON, MATTHEW A | 107 | M, T, W, R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Active |
| 692813 - 26 | CULM PROJECT | ADV | WEST, JENNIFER MAY | 313 | R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Active |
| 692815 - 18 | CULM PROJECT | ADV | WEST, JENNIFER MAY | 313 | R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Active |
| 139611 - 10 | SPANISH I | 4 | THUN, RINA K | P- 1 | M, T, W, R, F | 1, 2 | PUYALLUP HIGH SCHOOL | Dropped |
| 139612 - 10 | SPANISH I | 4 | THUN, RINA K | P- 1 | M, T, W, R, F | 3, 4 | PUYALLUP HIGH SCHOOL | Dropped |

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The Schedule page shows the students schedule.

Attendance - Windows Internet Explorer

https://homeaccess.puyallup.k12.wa.us/Student/Attendance.aspx

Puyallup School District

John Doe
PUYALLUP HIGH SCHOOL - PUYALLUP SCHOOL DISTRICT

Daily Summary | Schedule | Attendance | Discipline | Classwork | Report Cards | Registration

Attendance

| Color Legend | | |
|---------------------------|-----------------|-----------------|
| ABS EXCUSED | ABS UNEXCUSED | ABSENCE UNEXCUS |
| ABSENT EXCUSED | BEREAVEMENT | COURT APPT |
| DOCTOR'S APPT | EARLY DISM UNEX | EARLY DISM(ABS) |
| EARLY DISM(PRE) | EXCUSED OTHER | FIELD TRIP |
| HOMEBOUND | ILLNESS | IN-HOUSE SUSP |
| INCOMPLETE WORK | LATE BUS | MAKE UP |
| MATERNITY LEAVE | MISSED BUS | NO CHECK OUT |
| NOT REQUIRED | PARENTAL ABS | PERSONAL |
| PLANNED | PRESENT | REMANNN HALL |
| SATURDAY SCHOOL | SCH INSTR SUPPT | SCHOOL ACTIVITY |
| SCHOOL FUNCTION | SKIP | SPORTS EVENT |
| SUSPENSION | SUSPENSION | TARDY |
| TARDY EXCUSED | TARDY UNEXCUSED | TEMPORARY ABS |
| TRUANT | UNEX ABS BECCA | WORK COMPLETE |
| Multiple Attendance Codes | School Closed | |

<< **October 2007** >>

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | |
| 8 | 9 | 10 | 11 | 12 | | |
| | 15 | 16 | 17 | 18 | 19 | |
| | 22 | 23 | 24 | 25 | 26 | |
| | 29 | 30 | 31 | | | |

Done Internet 100%

The attendance page shows the various attendance codes for each day. Use the << and >> buttons on the calendar to view historical data.



This page will display any discipline incidents, if any.

Classwork

View Classwork For: (All Classes) for Report Card Run: 1 Order by: Class Refresh View

| 080711 - 9 SENIOR ENGLISH | | | | | | | | | |
|---------------------------|---------------|----------------------------|----------|-------|--------|----------------|--------------|-----------------------|------------|
| Date Due | Date Assigned | Assignment | Category | Score | Weight | Weighted Score | Total Points | Weighted Total Points | Percentage |
| 10/09/2007 | 10/09/2007 | Hamlet act I quiz | Quiz | | 1.00 | | | | |
| 09/28/2007 | 09/28/2007 | Night test objective | Test | | 1.00 | | | | |
| 09/28/2007 | 09/28/2007 | Night test essay | Test | | 1.00 | | | | |
| 09/25/2007 | 09/25/2007 | Night quiz | Quiz | | 1.00 | | | | |
| 09/20/2007 | 09/20/2007 | personal essay | Paper | | 1.00 | | | | |
| 09/18/2007 | 09/18/2007 | personal essay rough draft | Activity | | 1.00 | | | | |
| 09/05/2007 | 09/05/2007 | intro paragraph | Activity | | 1.00 | | | | |

Categories

| Category | Student's Points | Maximum Points | = Percent | * Category Weight | = Category Points |
|----------|------------------|----------------|-----------|-------------------|-------------------|
| | | | | | |

The classwork page displays all assignments that teachers have chosen to publish to Home Access. To view report cards, select Runs 2 or 4. Runs 1 and 3 are the mid-quarter progress reports and may or may not display properly since they are not technically a report card.

You can sort by Date due to see upcoming assignments that are due. Click refresh view after selecting this option to view the data.

Report Cards - Windows Internet Explorer

https://homeaccess.puyallup.k12.wa.us/Student/ReportCards.aspx

Report Cards

Puyallup School District

John Doe
PUYALLUP HIGH SCHOOL - PUYALLUP SCHOOL DISTRICT

[Daily Summary](#)
[Schedule](#)
[Attendance](#)
[Discipline](#)
[Classwork](#)
[Report Cards](#)
[Registration](#)

Report Card For MP 1

View the Report Card for MP

| Course | Description | Period | Teacher | Room | Building | Att. Credit | Em. Credit | QTR | EXC | UNX | CM1 | CM2 |
|-------------|-----------------|--------|-------------------------|-------|----------------------|-------------|------------|-----|-----|-----|-----|-----|
| 136221 - 1 | PHOTOGRAPHY II | 1 | Tylczak, John | A-1 | PUYALLUP HIGH SCHOOL | 0.5000 | 0.0000 | | 0 | 0 | | |
| 464310 - 1 | EARLY HUM DEV | 2 | Scott, Cassandra M | 111 | PUYALLUP HIGH SCHOOL | 0.5000 | 0.0000 | | 0 | 0 | | |
| 085431 - 3 | AP STATISTICS | 3 | Keizur, Carrie E | G-3 | PUYALLUP HIGH SCHOOL | 0.5000 | 0.0000 | | 0 | 0 | | |
| 468141 - 1 | PERSNL FITNESS | 4 | Krippaehne, Susan Lavon | GYM K | PUYALLUP HIGH SCHOOL | 0.5000 | 0.0000 | | 0 | 0 | | |
| 136231 - 3 | PHOTO I DIGITAL | 5 | Black, Marlys Diane | 314 | PUYALLUP HIGH SCHOOL | 0.5000 | 0.0000 | | 0 | 0 | | |
| 080711 - 9 | SENIOR ENGLISH | 6 | Taron, Matthew A | 107 | PUYALLUP HIGH SCHOOL | 0.5000 | 0.0000 | | 0 | 0 | | |
| 692813 - 26 | CULM PROJECT | ADV | West, Jennifer May | 313 | PUYALLUP HIGH SCHOOL | 0.0000 | 0.0000 | | 0 | 0 | | |

Total Earned Credit: 0.0000

Comment Legend
There are no comments entered for this student.

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Done Internet 100%

The Report Cards page displays report cards for the student. **Note: Marking Periods 1 and 3 are merely progress reports, not report cards. They have no effect on credits.**

Registration - Windows Internet Explorer

https://homeaccess.puyallup.k12.wa.us/Student/Registration.aspx

Registration

Puyallup School District

John Doe
PUYALLUP HIGH SCHOOL - PUYALLUP SCHOOL DISTRICT

Daily Summary | Schedule | Attendance | Discipline | Classwork | Report Cards | Registration

Registration Information

| | | |
|------------------------------------|---------------------------------------|---|
| Student Name: Doe, John | Building: PUYALLUP HIGH SCHOOL | Grade: 12 |
| Birth Date: 4/3/1990 | Gender: Male | Language: ENGLISH |
| House/Team: | Calendar: SECONDARY | Residency: RESIDENT |
| Counselor: BACZUK, LESLEY A | Homeroom: 313 | Homeroom Teacher: WEST, JENNIFER MAY |

Personal Information

Social Security Number: _____

Ethnicity: _____

Meal Status: _____

Classification: _____

Emergency Information

Doctor:

Phone: **Ext:** **Hospital:**

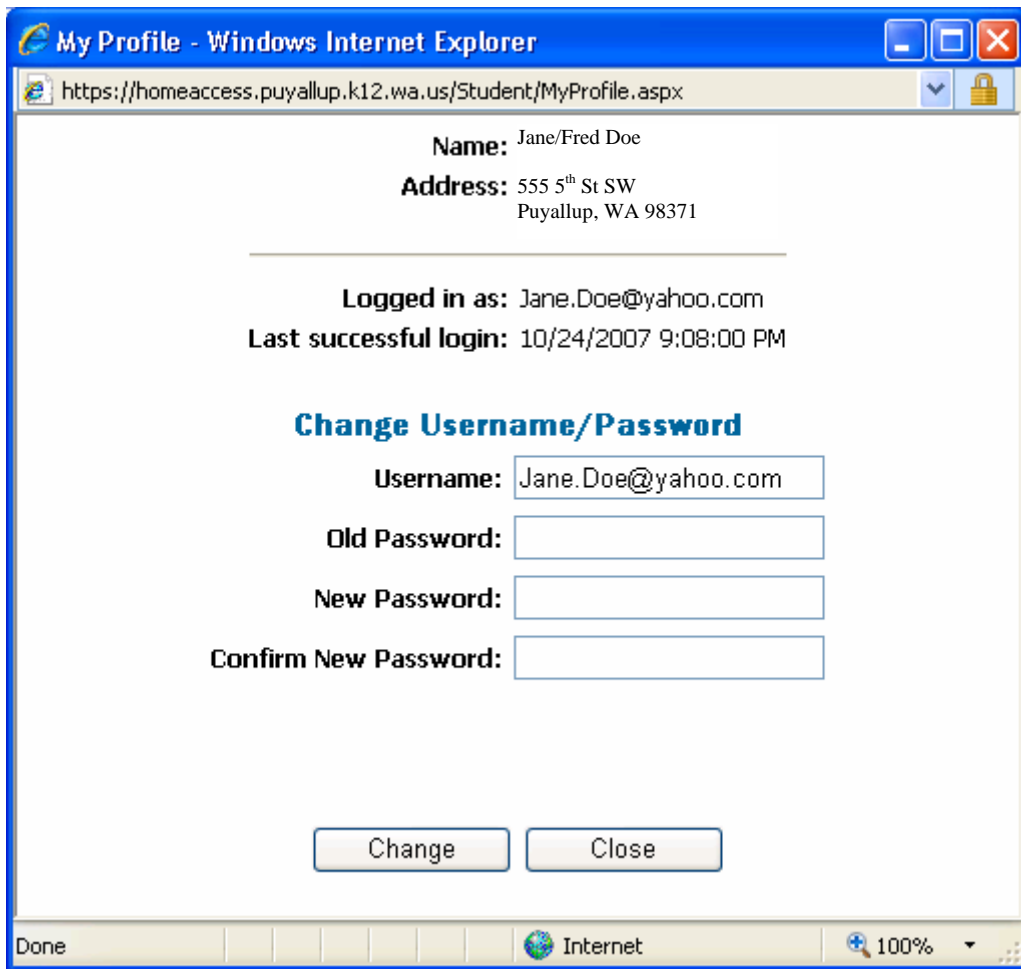
Contact Information

| Student Address | Guardian |
|---|--|
| 555 5 th Ave Puyallup WA 98371 | Jane Doe 555 5 th Ave Puyallup WA 98371 |

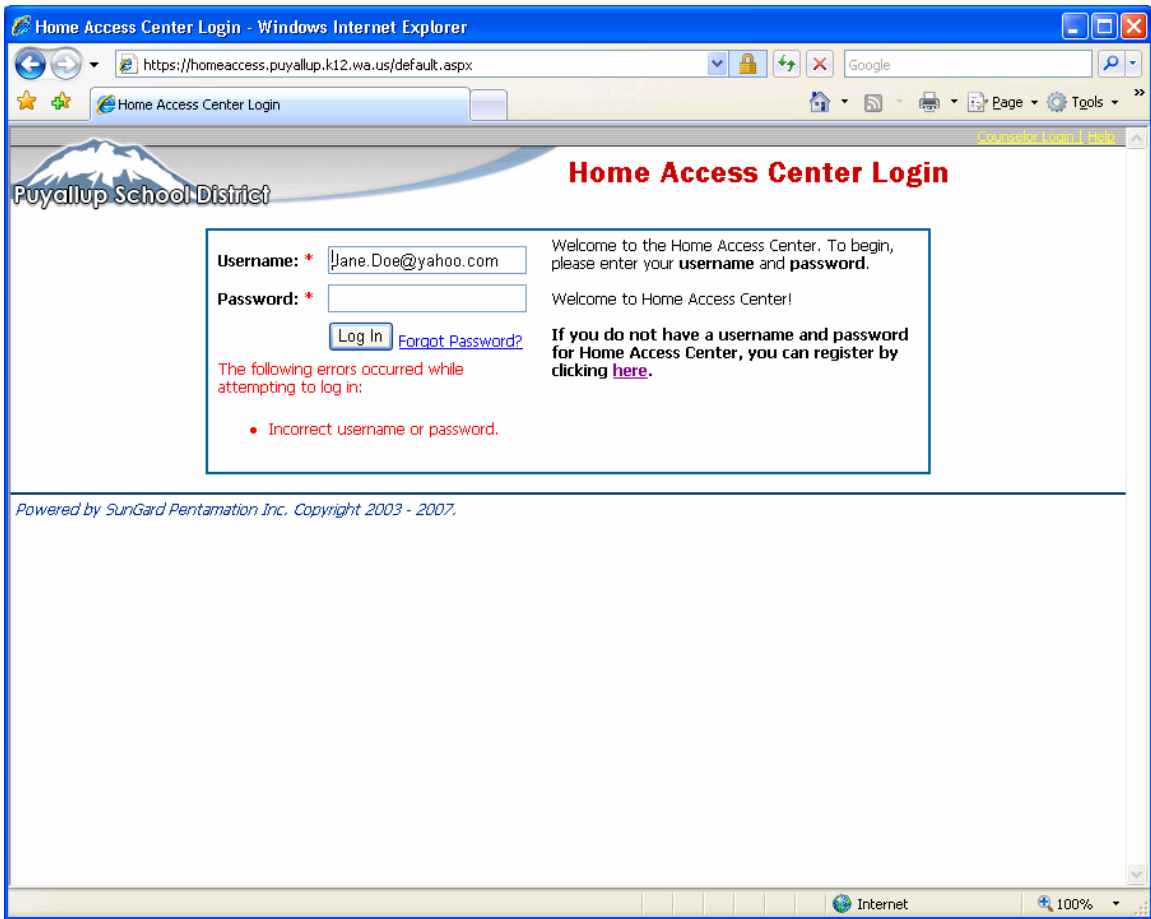
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Done | Internet | 100%

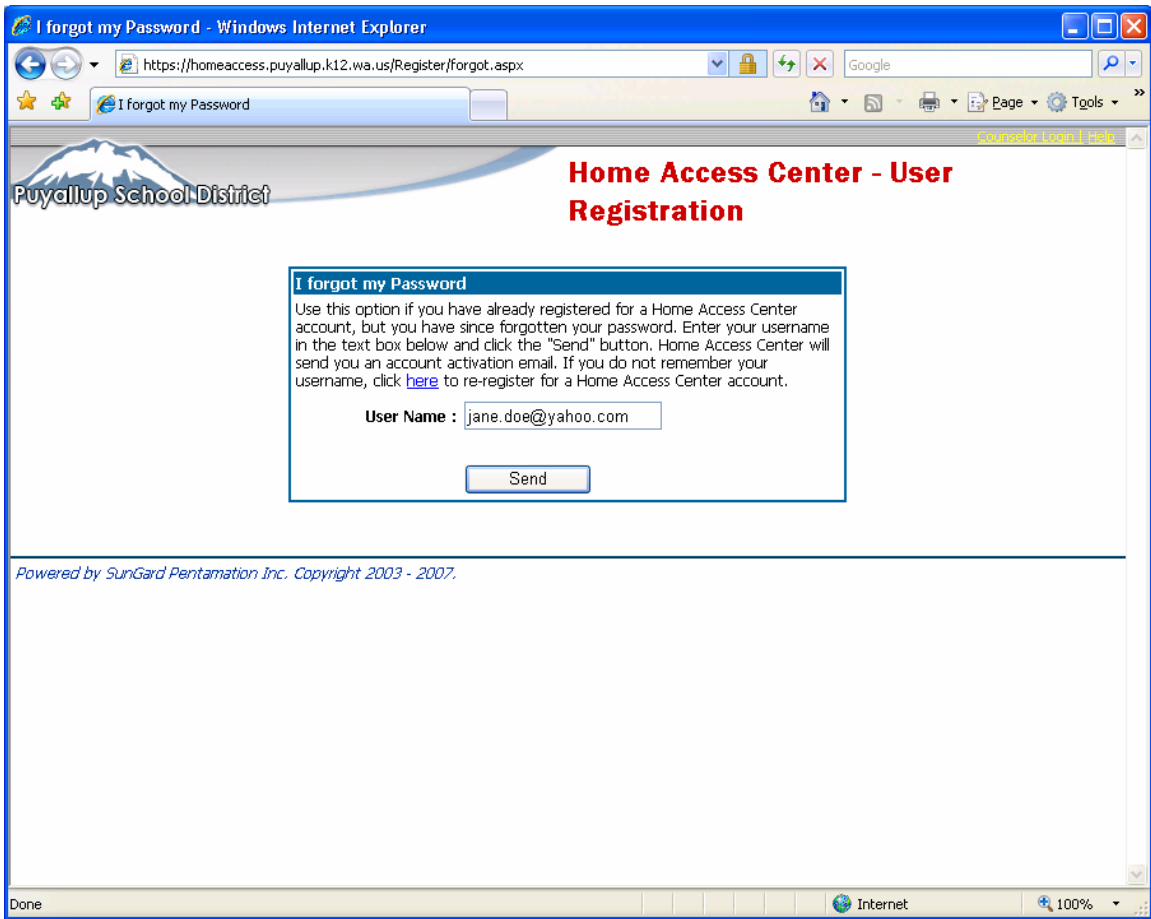
The registration page presents useful student demographic information. If this information is incorrect, contact your student's school to submit the corrections.



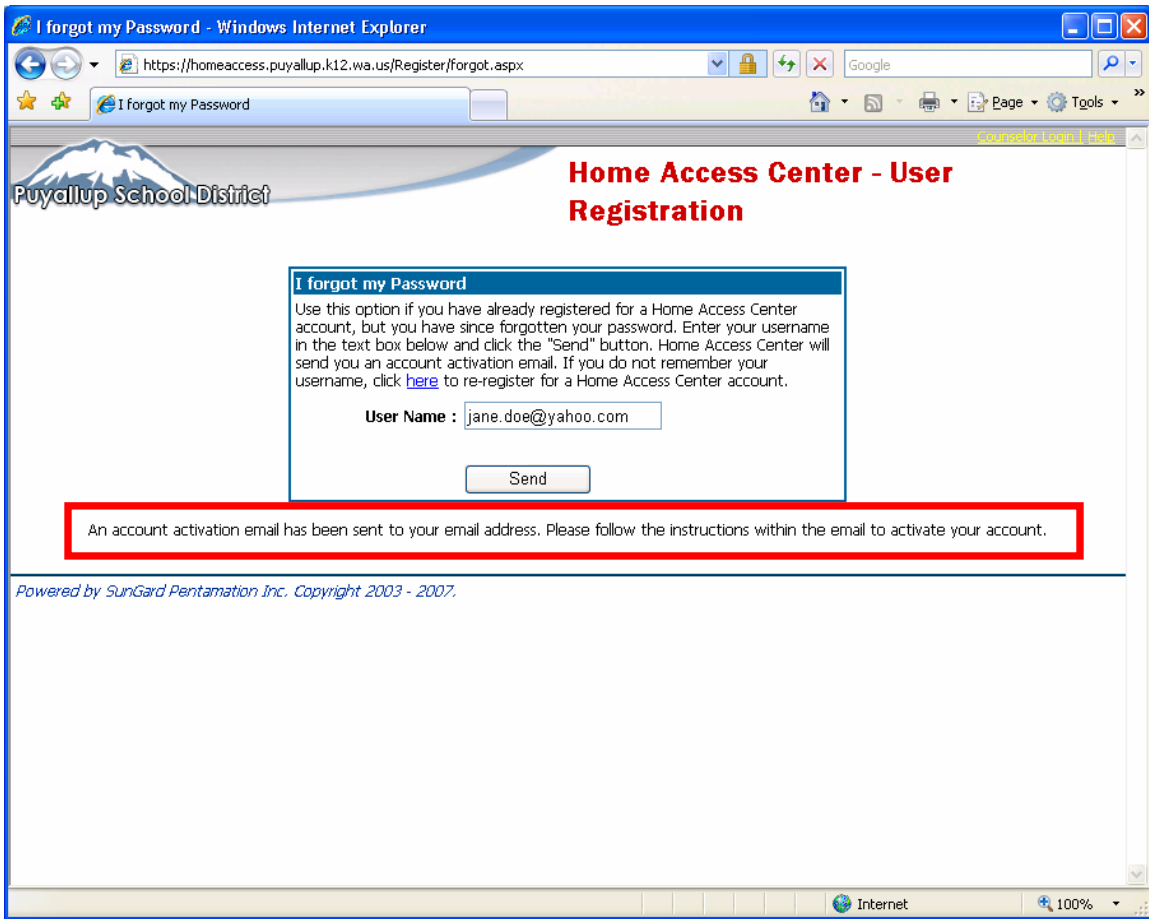
The “My Profile” page shows the user(s) name(s), the last successful login, your login ID, and also allows you to change your password by typing in your old password then your new password twice.



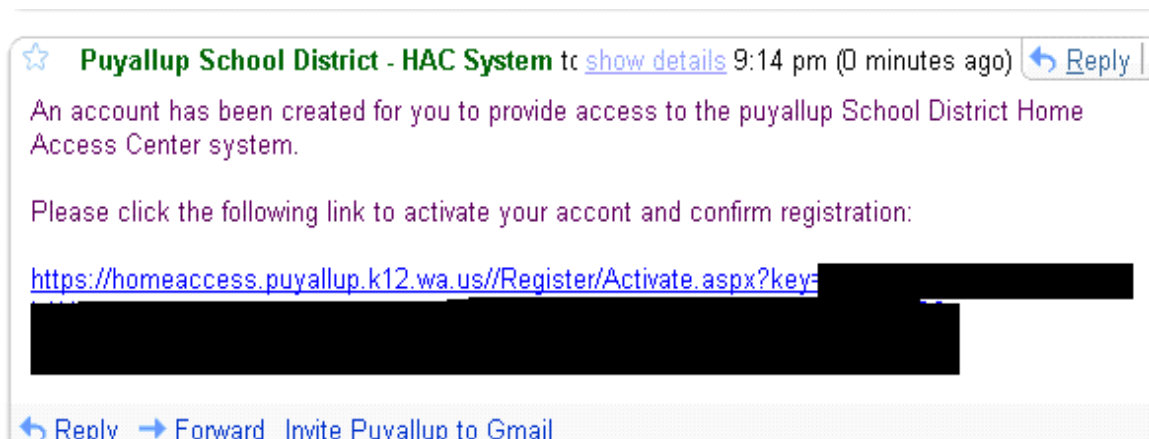
If a user forgets their password, they can click the “Forgot Password?” Link to go to a password reset page.



The user must fill in their e-mail address then click “Send”



The user will receive confirmation that an activation e-mail has been sent.



Note: The key has been obscured for security purposes. This will be a long string of numbers and characters. Activation is the same as resetting a password.

From this point on, please refer to the steps listed under User Registration – Account Activation on page 7. The steps are identical from this point forward.

Forgot Username

Home Access Center - Student/Parent Registration - Windows Internet Explorer

https://homeaccess.puyallup.k12.wa.us/Register/default.aspx?From=Reregister

Home Access Center - Student/Parent Registration

Home Access Center User Registration

Please enter your contact information below so that Home Access Center can uniquely identify you.

First Name:* Jane/Fred

Last Name:* Doe

City:* Puyallup

Zip Code:* 98371

Contact information could not be found using the contact information provided. Please try again or contact your district for assistance.

Register

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Fill in the appropriate information in order to generate a new registration code that will be sent to your e-mail address that is on file. You must type in the guardian name exactly as it appears in the system. You can use the new registration form as described on page 4 to find how your name is listed. Type in the remaining information then click register. An e-mail will be generated for you. From this point on, please refer to the steps listed under User Registration – Account Activation on page 7. The steps are identical from this point forward.